

## **Standard 1: Board Adoption and Approval**

### **Approval:**

*Level 3 & 4: Written evidence that the Board has adopted the CGP.*

*Example:*

### **BOARD ADOPTION AND APPROVAL**

The Henderson County School District Board of Education adopted the Utah Comprehensive Counseling and Guidance model June 15, 1994.

Dr. Darrin W. Peirce  
Superintendent of Schools

**Communication:**

*Level 4: District counseling leaders provide an annual written report to the local Board of Education regarding student achievement related to the CGP.*

*Level 4: District counseling leaders have presented to the local Board of Education within the past three years. This report describes how each school is adhering to the district's SEOP policy and includes data on program effectiveness.*

*Example:*

**MINUTES OF THE BOARD WORKSHOP**

Held at the District Office

October 4, 2002

**Members of the Board present:** James C. Smith, President; Cindy Davis, Vice President; Michael Thomas, Donna Vinn, Gary White, and Amber Wilson, Student Board Member

**Administrators present were:** Dr. Keith Anderson, Superintendent; Dr. Judy Hansen and Brian Lewis, Assistant Superintendent; Drew Whitmore, Staff Development Director; Marilyn Osborne, Elementary School Director; Richard Taylor and John Hill, Secondary School Directors; LeAnn Phillips, Student Programs Director, Jared T. Barton, Instructional Technology Coordinator and Amanda Keller, Student Assistance Program Director.

Eric Mellor provided an overview of the comprehensive guidance program

1. Described the new electronic SEOP.
2. Presented written report describing adherence of each secondary school to the district SEOP policy.
3. Described how Comprehensive Guidance has influenced student achievement.

*Level 3: District counseling leaders have presented to the local Board of Education within a three year period.*

*Example:*

## **MINUTES OF THE BOARD WORKSHOP**

Held at the District Office

November 21, 2003

**Members or the Board present:** James C. Smith, President; Cindy Davis, Vice President; Michael Thomas, Donna Vinn, Gary White, and Amber Wilson, Student Board Member

**Administrators present were:** Dr. Keith Anderson, Superintendent; Dr. Judy Hansen and Brian Lewis, Assistant Superintendent; Drew Whitmore, Staff Development Director; Marilyn Osborne, Elementary School Director; Richard Taylor and John Hill, Secondary School Directors; LeAnn Phillips, Student Programs Director, Jared T. Barton, Instructional Technology Coordinator and Amanda Keller, Student Assistance Program Director.

1. Eric Mellor provided an overview of the Comprehensive Guidance Program in secondary schools.
2. Angela Sanders reviewed elementary student growth in reading.
3. Drew Whitmore presented information on the district staff development program.

**School Guidance Team - Describe how the program has addressed recommendations from the last review:**

*Example:*

The board needs to be given information on SEOP implementation in secondary schools.

**School Guidance Team - Describe new program goals:**

*Example:*

Address the board on progress increasing parental involvement in SEOPs.

**Improvement Plan Component:**

*Example:*

Increase community involvement in school through SEOP program.